



SCHOLL & COMPANY, LLP

CERTIFIED PUBLIC ACCOUNTANTS
ACCOUNTING & CONSULTING

Bookkeeping Services for Individuals

Whether your personal finances are straight forward or complex, we have an entire division of professionals dedicated to helping you keep your personal financial records in order.

The *last thing you need* is the headache of dealing with bank reconciliations, piles of receipts and updating your accounting records. Or, worse yet, always wondering if your records are even providing you with an accurate picture of your finances.

We can take the all or a part of your bookkeeping burden off of your plate and facilitate the smooth and successful functioning of your finances. A combination of unique processes and cutting edge technology enable us to undertake outsourced bookkeeping activities for personal finances. All of our bookkeeping management services are performed by our own professional staff and not sent outside the firm.

We offer bookkeeping services that are tailored to your specific needs. Whether you want us to handle all or part of your bookkeeping, we will help organize and keep your books up-to-date and provide you with financial statements on a monthly or quarterly basis as you need. We will give you the freedom to enjoy more of your personal activities by eliminating your bookkeeping headaches.

Our Bookkeeping Services are usually fixed-fee arrangements that may include, but are not limited to:

- Bank, loan and credit reconciliations
- Financial statement preparation
- Cash flow reports
- Investment reports
- Bill payment
- Rent collections
- Property accounting
- Account receivable
- Account payable
- Tax preparation
- Tax planning
- Complete payroll processing including all tax forms, direct deposit, etc. for household employees or your business
- Customized bookkeeping processes as you need

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www.schollcompany.com



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When you sign up for our Bookkeeping Services, a professional bookkeeper and a manager handle all your daily and monthly accounting needs. We will take care of paying your bills and employees, keeping your books and billing your customers, or whatever processes you care to take off your plate. Or, if you only need to unload just a portion of your bookkeeping headache, we can tailor an affordable plan just for you.

Our automated processes, increased efficiency and lower costs permit you to invest more time and financial resources in other profit-generating activities of your finances or personal pursuits.

In most cases our fixed-fee Bookkeeping Services will cost a fraction of what you would pay even a part-time bookkeeper on your own.

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